



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
302.376.8100
302.376.9851 fax
www.rgarchitects.net

RG A No. 22056

19 May 2025

ADDENDUM NO. 1

SUSSEX COUNTY COURTHOUSE
JURORS ENTRANCE
CONTRACT #: MC0201000028A
1 The Circle
Georgetown, DE 19947

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (office)
Email: neeka@rgarchitects.net

BIDS DUE:

Thursday, June 12, 2025 until 2:00 p.m.

Bids will be opened and read aloud.

LOCATION:

**Division of Facilities Management
Haslet Armory
122 Martin Luther King Jr Blvd. S
Dover, DE 19901
Attn: Robbie Mullin, Construction Project Manager**

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.3 **The pre-bid sign-in sheet, along with Addendum #1, is being sent as a courtesy to all pre-bid meeting attendees; however, all future addenda will only be issued to registered plan holders.**
- 1.4 All addenda will be sent out to contractors via email. Contractors are encouraged to keep an eye on their email accounts during the bidding period for any and all updates.

2.0 **PREBID MEETING:**

- 2.1 Bid schedule is as follows:

1. The **bids are due until 2:00 p.m. on Thursday, JUNE 12th, 2025.**
2. **Substitution requests** will be received until **4:00 p.m. on JUNE 2, 2025.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the

processes, it is automatic grounds for rejection.

3. **Questions** regarding the bid documents will be received until **4:00 p.m. on JUNE 5th, 2025**. All questions **must** be submitted **in writing** (via email, addressed to Neeka Grove, neeka@rgarchitects.net) at R G Architects. Neither R G Architects nor the Owner will answer questions verbally.
 4. **Last day for Addenda** to be issued, if required, shall be, **JUNE 9TH 2025**.
- B. The project will require the contractors to utilize the current State of Delaware Prevailing wage rates included in the project manual.
- C. Liquidated damages: Liquidated damages are not in this contract. However, a written contract is, and all conditions of that contract will be enforced as spelled out in the contract documents.
- D. Substitutions Requests: All substitution requests shall be submitted per the project manual. Product comparison is required, and the contractor is responsible for submitting an equal substitution in comparison to the basis of design. All substitutions will be considered until the request deadline noted above.
- E. The project does not have any Alternates.
- F. The project has a General Allowance and is described in the project manual.
1. Allowance \$10,000.00 and must initialed as acknowledged on the Bid Form.
- G. Subcontractors List to be noted on the Bid Form in the project manual was reviewed and agreed upon:
1. TRADES LISTED:
 - a. ROOFING
 - b. ELECTRICAL
 - c. STEEL
 2. The General Contractor may NOT list more than one subcontractor for a discipline on the subcontractor's list unless it is a second or third tier contractor.
 3. On the Subcontractors List, the General Contractor must list the subcontractor that is providing the labor for 100% of the work in that category and as is required by the laws of Title 29.
- H. Note the Bid Form, in the project manual or updated via Addenda, is not to be altered in any way by the Bidder. Bid form is to be filled completely and any Addenda is to be noted as 1,2,3 and not 1-3 as per issued addenda.
- I. Non-Collusion Statement is included with the Bid Form and must be completed and notarized.
- J. Affidavit of Employee Drug Testing Program is included with the Bid Form and must

**Sussex County Courthouse Jurors Entrance Enclosure: MC0201000028A
ADDENDUM # 1**

be completed and notarized.

K. Affidavit of Contractor Qualifications is included with the Bid Form and must be completed and notarized.

L. Craft Training Affidavit must be submitted during the project award phase. The Craft Training Affidavit is not required at time of Bidding. The winning Bidder will submit the Craft Training Affidavit required paperwork during the contract award phase.

3.0 QUESTIONS & ANSWERS:

- None at this time.

4.0 ATTACHMENT LIST:

- A. Pre Bid Sign-In Sheet
- B. Bid Register
- C. 00 41 13 – BID FORM

End of Addendum No.1

R G Architects, LLC
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May 19, 2025

PREBID MEETING SIGN-IN
 SUSSEX COUNTY COURTHOUSE JURORS
 ENTRANCE ENCLOSURE

10:00 AM

10:36

PRINT NAME AND EMAIL
 ADDRESS CLEARLY

	Name	Arrival Time	Meeting Start: Company	Meeting End: Telephone	Email
1	Greg Thompson	9:50	Conventional Builders Inc	302-422-2429	info@conventionalbuildersinc.com
2	Robin Schurman	9:50	BRS Consulting, Inc	302-270-7131	robin@brsconinc.com
3	Kim Lombardi	9:50	Amakor Inc	302-834-8664	AMAKOR@AOL.COM
4	Dwain Meyer	9:55	The Whayland Co.	302-875-5445	dwain@whayland.com
5	Bill Henley	10:01	HENLEY Construction	240 762 1268	ESTIMATING@HENLEYCONSTRUCTION.COM
6	Penn Seely	10:00	DFM		joseph.seely@delaware.gov
7	Nedra Cerver	10:00	RGA	302-376-8100	nedra@rgarchitects.net
8					
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PLEASE PRINT CLEARLY

State of Delaware
SUSSEX COUNTY COURTHOUSE JURORS ENTRANCE
RGA #22056

Bids Due: **THURSDAY, JUNE 12, 2025 UNTIL 2:00 P.M.**



BID DOCUMENTS REGISTER
PLEASE PRINT CLEARLY

\$ 50.00 per set

#01	<p>Name of Company: <u>Whayland Company, LLC</u></p> <p>Physical Address: <u>100 West 10th St</u> City, State: <u>Laurel, DE 19956</u></p> <p>Contact: <u>Vanessa Jones</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>vanessa@whayland.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302-875-5445</u> Date: <u>5/14/2025</u></p>
#02	<p>Name of Company: <u>Henley Construction</u></p> <p>Physical Address: <u>7940 Queen Air Drive</u> City, State: <u>Gathersburg, MD 20879</u></p> <p>Contact: <u>Suleika Wiles</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>suleika@henleyconstruction.com</u></p> <p>Fax: _____</p> <p>Phone: <u>301-417-1006</u> Date: <u>5/14/2025</u></p>
#03	<p>Name of Company: <u>BRS Consulting, Inc.</u></p> <p>Physical Address: <u>Jackson Ditch Road</u> City, State: <u>Harrington, DE 19952</u></p> <p>Contact: <u>Robin Schurman</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>robin@brsconinc.com</u></p> <p>Fax: _____</p> <p>Phone: <u>302-786-2326</u> Date: <u>5/19/2025</u></p>

PLEASE PRINT CLEARLY

State of Delaware
SUSSEX COUNTY COURTHOUSE JURORS ENTRANCE
RGA #22056

Bids Due: **THURSDAY, JUNE 12, 2025 UNTIL 2:00 P.M.**



BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

#04	<p>Name of Company: <u>Amakor</u></p> <p>Physical Address: <u>72 Clinton Street</u></p> <p>City, State: <u>Delaware City, DE 19706</u></p> <p>Contact: <u>Stacey</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: <u>amakor@aol.com</u></p> <p>Fax _____</p> <p>Phone: <u>302-834-8664</u> Date: <u>5/20/2025</u></p>
#05	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: _____</p> <p>Fax _____</p> <p>Phone: _____ Date: _____</p>
#06	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: _____</p> <p>Fax _____</p> <p>Phone: _____ Date: _____</p>
#07	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>EMAIL: _____</p> <p>Fax _____</p> <p>Phone: _____ Date: _____</p>

SUSSEX COUNTY COUTHOUSE – JUROR ENTRANCE ENCLOSURE
1 THE CIRCLE, GEORGETOWN, DELAWARE 19947
CONTRACT #: MC0201000028A

BID FORM

For Bids Due: June 12, 2025 at 2 pm. **To:** Haslet Armory
122 Martin Luther King Blvd. South
Dover, DE 19901

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____)

ALLOWANCES

The base bid above includes all allowances specified in the contract documents.

Allowance No. 1: Include an allowance entitled "General Owner's Allowance" in the amount of **\$10,000.00**. This allowance will be utilized by the owner for owner-elected changes to the work. Any or all unused allowance monies shall be returned to the owner via a credit change order at the end of the project. This allowance shall be carried as an individual line-item on the Application for Payment. Bidder Acknowledge/Initial: _____

SUSSEX COUNTY COUTHOUSE – JUROR ENTRANCE ENCLOSURE
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BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Bid Security
(Others as Required by Project Manuals)

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BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. ROOFING			
A.			
B.			
C.			
2. ELECTRICAL			
A.			
B.			
C.			

SUSSEX COUNTY COUTHUSE – JUROR ENTRANCE ENCLOSURE
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BID FORM (Continued)

3.	STEEL			
	A.			
	B.			
	C.			
4.				
	A.			
	B.			
	C.			
5.				
	A.			
	B.			
	C.			

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BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of MC0201000028A have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

SUSSEX COUNTY COUTHOUSE – JUROR ENTRANCE ENCLOSURE
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**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

SUSSEX COUNTY COUTHOUSE – JUROR ENTRANCE ENCLOSURE
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**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.